# Call for candidate contractors for the (super-) fine-mesh collection and one-time collection of WEEE (waste electrical and electronic equipment, excluding lamps and smoke detectors), its sorting into fractions and preparation for bulk transport as from 1 October 2027.

Since 1 July 2001, Recupel vzw has organizes and coordinates the implementation of the take-back obligation for WEEE in Belgium. One of its tasks is the environmentally friendly and economically efficient fine-mesh collection of WEEE from collection points.

**This assignment concerns the (super-) fine-mesh and one-time collection of WEEE and sorting into homogeneous fractions with a view to bulk transport to treatment facilities.**

Recupel hereby invites applications from candidates capable of providing these services on a contractual basis **as from 1 October 2027.**

## Procedure:

**Applications must be received by Recupel no later than 2 December 2026 at 5:00 p.m. They must be submitted:**

- Either by registered mail in a sealed envelope (with the sealed envelope placed inside a second envelope), sent to Recupel no later than two working days before the submission deadline;
- Or by delivery to Recupel against receipt, in a closed and sealed envelope, on 1 or 2 December 2026 between 9:00 a.m. and 5:00 p.m.

The application must be submitted in the following form: (1) a letter stating the candidate's identity, signed by the competent person, together with (2) a USB drive containing dated and signed PDF documents (see point 5 of the annex below).

**The address of RECUPEL vzw for applications is: Hermeslaan 11, 1932 Zaventem (Xenon Building – 2nd floor).**

By 14 December 2026, Recupel will assess applications submitted correctly and on time against the conditions set out under 'Compliance of the application & points for attention'. Only candidates whose applications meet these conditions will receive the specifications as from 15 December 2026. In the context of this call for applications and the related specifications procedure, selected candidates may submit only one tender per candidate. They must subsequently submit their tender no later than 2 February 2027 at 5:00 p.m.

Following evaluation of the tenders received and approval by the competent authorities, Recupel will conclude an agreement with the selected candidates no later than 30 September 2027. In principle, the agreement will take effect on 1 October 2027. This timetable may be departed only in unforeseen circumstances.

The agreement to be concluded will be for a fixed term and will expire automatically on 30 September 2030.

## Compliance of the application & points for attention:

- **For each call for candidates, Recupel accepts only one application per company/candidate.**
- If affiliated companies apply under the same call, they must disclose their relationship and, at Recupel's first request, provide the information required for assessment (including but not limited to: a detailed shareholding structure, annual accounts, public corporate documents from abroad, the composition of the governing body and the articles of association). Applications from affiliated companies will be accepted only if they are autonomous and independent and do not distort the market or competition. If these conditions are not met, or if adequate/sufficient documents are not provided, Recupel is entitled to reject applications or accept only one of them.
- Contracts will be awarded only to candidates that hold all necessary administrative authorizations by the effective date at the latest.
- A candidate contractor applying for a particular service area must apply for all three components in that service area: Fine-mesh, Super-fine-mesh and one-time collection.
- The candidate contractor may engage subcontractors (**for no more than 50% of the assignments**), but even in that case remains the sole party responsible to Recupel. Any subcontractors must satisfy all conditions that apply to the candidate contractor itself.

This request for tenders is governed by private law. Recupel is not an administrative authority, and public procurement legislation does not apply.

**The application must be drawn up in Dutch, French or English.**

**The application must contain the necessary administrative information about the candidate: registered name and trade name, legal form, nationality, registered office and legal entities register number.**

**The candidate must provide an email address to be used for all correspondence concerning this application.**

Further information about the contract and the documents to be enclosed with the application is available at www.recupel.be, via logistics@recupel.be or by calling the freephone number 0800/11 539 (8:00 a.m.–12:00 noon).

## Description of the assignment:

The '**fine-mesh collection'** contract consists of collecting WEEE (excluding waste lamps and electrical and electronic smoke detectors) from collection points (such as shops, recycling parks, distribution centers and companies) in specified quantities (at least eight individual units or at least one full box pallet) and consolidating it at no fewer than one central fine-mesh transfer station (FTS) operated by the contractor.

The **'one-off collection'** (Pick-up) contract consists of collecting WEEE (as individual items, in a box pallet, roll cage or box) from companies, schools, care homes, etc. that use Recupel's services only occasionally.

The '**super-fine-mesh collection'** contract consists of collecting lamps (LMP) and small WEEE from the OTH fraction at Recycle Points and transporting them to a fine-mesh transfer station (FTS). Recycle Points are the blue 'before the counter' collection boxes placed at end sellers (shops, retailers,

distribution chains, etc.) and/or end users (such as companies, self-employed persons and associations). Each collection involves small quantities of WEEE per Recycle Point.

**In each province, only one contractor will be awarded 100% of the contract (fine-mesh, super-fine-mesh and one-time collection).**

At the FTS, WEEE is first selected for potential reuse. WEEE not selected is sorted further so that only full loads of homogeneous fractions (Cooling and Freezing, Large White Goods, TVs and Monitors, and Other WEEE) leave the transfer station for treatment facilities. Transport to the treatment facilities does not form part of this contract or the associated Specifications.

Collection, selection and sorting must be carried out in such a way that no harmful substances are released.

The candidate must also ensure appropriate registration and administration in cooperation with Recupel.

**Performance period: the fine-mesh collector must carry out the collection assignment within three working days following receipt of the assignment.**

Recupel will make all containers required for collection available to the contractor. The contractor must monitor the available stock to ensure that sufficient empty containers are always available to serve the collection points.

The collector is also required to provide transparent reporting on performance of the contract and any irregularities identified.

Brussels, 2 November 2026

Eric Dewaet

CEO

Recupel vzw

## Appendix to the call for candidates for the (super-)fine-mesh and one-time collection, transshipment and sorting of WEEE

Preliminary remarks: in the event of any conflict between this publication and the Specifications, the latter will prevail. This appendix is not exhaustive and does not replace the Specifications.

# 1 Definitions

**WEEE:**

Waste Electrical and Electronic Equipment: electrical and electronic equipment (EEE) that, under the take-back obligation, must be accepted from the consumer/end user upon purchase of equipment with the same functions and must be treated in accordance with statutory and regulatory provisions and environmental policy agreements or take-back obligation covenants (or any similar instrument). For this contract, the term is limited to the equipment listed under 'Fractions' below, excluding lamps and electrical and electronic smoke detectors for fine-mesh collection.

**Box pallet:**

A container intended for the collection, storage and transport of WEEE in the OTH and TVM fractions. At the date of this call, the standard box pallet consists of a wooden pallet with a 120 cm × 100 cm base and eight separate stacking frames. These are lined on the inside with a plastic layer and together form a container approximately 178 cm high. This container can hold up to 550 kg of WEEE and has an empty weight of 107 kg. Recupel rents the box pallets from a third party and therefore does not own them. However, Recupel reserves the right during the term of the contract to introduce, test or replace other models, types or systems of containers, provided they are functionally equivalent for the collection, storage and transport of WEEE. The contractor undertakes to use these containers in accordance with Recupel's instructions.

**Blue collection box:**

A blue 'before the counter' collection container (accessible to consumers), intended for lamps (LMP) or very small WEEE from the OTH fraction and made available by Recupel at a RecyclePoint.

**Fine-mesh Transfer Station (FTS):**

A central storage facility operated by the (super-)fine-mesh collector to which WEEE collected through fine-mesh and one-time collections is transported, where it is temporarily stored and sorted into fractions, and from which the WEEE is transported in bulk to treatment facilities (except for LMP, which may also be collected through fine-mesh collection). Selection for reuse also takes place at this location.

**Fractions:**

The groups of WEEE resulting from sorting, as delivered to the Processors, namely Big White Goods (BW), Cooling and Freezing (CF) (including professional CF if it can be handled in the same way as household CF, i.e. maximum dimensions of 2 × 1 × 1 m and manageable with a pallet truck and forklift), TVs & Monitors (TVM), OTH (Other Small Electrical Appliances) and Lamps (LMP) (LMP only if originating from Recycle Points).

**Reuse center:**

A natural or legal person that stores, sorts, prepares for reuse and sells WEEE, is recognized by the competent authority, and has concluded a cooperation agreement with Recupel concerning the preparation of WEEE for reuse.

**Roll cage:**

A container in the form of a four-sided wire-mesh cage, mounted on four fixed castors fitted with a brake, with a base (length/width) of 81 cm × 71.5 cm and a height of 190 cm. The roll cage is the property of Recupel.

# 2 Handling of WEEE

In general, collection, transfer and transport must be carried out in such a way that no hazardous substances or gases are released and the potential for reuse is preserved. All WEEE must be kept dry (under weatherproof cover).

The following WEEE must be handled with special care:

- Refrigerators and freezers: no damage to the refrigeration circuit;
- Equipment containing cathode-ray tubes: no breakage of the glass in TV and monitor screens/flat screens.

# 3 Technical requirements

The normative technical document CENELEC European Standard EN 50625 – Collection, Logistics and Treatment for WEEE applies to the services described in the Specifications and must be complied with by the fine-mesh collector when performing them. In particular, the following part of this standard applies to these services: TS 50625-4 Part 4: Collection & logistics associated with WEEE.

WEEE storage locations:

- Impermeable surfaces;
- Weatherproof covering.

# 4 Estimated quantities

For information purposes only, the quantities collected on average each year per fraction through one-time and (super-)fine-mesh collections are stated below. In most cases, the container is exchanged for an empty one at the same time. Recupel does not guarantee that these collection volumes will actually be achieved during the forthcoming contract period.

## 4.1 Fine-mesh collections

| Province | Number of stops | Large household appliances (GW) | Refrigerators and freezers (KV) | CRT equipment (TVM) | TVM box pallets | Other small WEEE box pallets |
|---|---|---|---|---|---|---|
| Antwerp | 2453 | 18893 | 9570 | 34 | 2026 | 8917 |
| Brussels-Capital Region | 1084 | 7606 | 6066 | 61 | 476 | 2464 |
| Hainaut | 823 | 8201 | 4288 | 223 | 210 | 866 |
| Limburg | 543 | 6782 | 4616 | 7 | 60 | 518 |
| Liège | 410 | 4055 | 1761 | 125 | 49 | 304 |
| Luxembourg | 147 | 2687 | 1248 | | 16 | 109 |
| Namur | 223 | 2808 | 1403 | 25 | 21 | 152 |
| East Flanders | 1956 | 22614 | 13428 | 158 | 797 | 3187 |
| Flemish Brabant | 1044 | 10597 | 6894 | 7 | 173 | 1440 |
| Walloon Brabant | 399 | 4372 | 1785 | 3 | 134 | 249 |
| West Flanders | 2984 | 34029 | 19785 | 119 | 1643 | 8981 |
| **Total** | **12066** | **122644** | **70844** | **762** | **5605** | **27187** |

## 4.2 One-time collections

| Pick-up | Number of stops 2025 | Box pallet | Box | Roll cage | Items |
|---|---|---|---|---|---|
| Antwerp | 878 | 404 | 57 | 414 | 941 |
| Brussels-Capital Region | 622 | 245 | 131 | 385 | 532 |
| Hainaut | 230 | 106 | 7 | 122 | 430 |
| Limburg | 401 | 272 | 35 | 139 | 601 |
| Liège | 184 | 106 | 17 | 81 | 372 |
| Luxembourg | 34 | 29 | 6 | 12 | 101 |
| Namur | 81 | 45 | 4 | 72 | 124 |
| East Flanders | 726 | 370 | 62 | 275 | 1134 |
| Flemish Brabant | 555 | 343 | 44 | 192 | 1075 |
| Walloon Brabant | 177 | 79 | 28 | 92 | 235 |
| West Flanders | 551 | 272 | 28 | 218 | 765 |
| **Total** | **4439** | **2271** | **419** | **2002** | **6310** |

## 4.3 Super-fine-mesh collections

| RecyclePoint | Number of unique addresses | Number of stops 2025 |
|---|---|---|
| Antwerp | 440 | 624 |
| Brussels-Capital Region | 265 | 352 |
| Hainaut | 272 | 325 |
| Limburg | 247 | 274 |
| Liège | 257 | 370 |
| Luxembourg | 76 | 55 |
| Namur | 128 | 143 |
| East Flanders | 366 | 650 |
| Flemish Brabant | 261 | 384 |
| Walloon Brabant | 110 | 149 |
| West Flanders | 328 | 389 |
| **Total** | **2750** | **3715** |

# 5 Documents and information to be provided by candidates

**The documents listed below must be enclosed with the application, using and following the numbering set out below. Failing this, Recupel is entitled to regard the application as non-compliant and reject it.**

These documents therefore form part of the PDF documents on the aforementioned USB drive. These digital files must be named as follows:

*[candidate name]XX.pdf – where XX is the number stated below (for example: Name01.pdf).*

1. evidence that the candidate has complied with its social security and tax obligations.
2. a declaration by the candidate that it is not bankrupt or in liquidation, has not filed for bankruptcy and is not the subject of liquidation or judicial reorganisation proceedings.
3. documents demonstrating that the candidate is adequately insured against risks associated with performance of the contract.
4. documents demonstrating that the candidate has the financial and economic capacity to perform the services successfully.
5. A copy of relevant quality certificates held by the candidate, a list of comparable activities carried out during the past three years, and a statement of the operational resources that the candidate has and will have available to perform the contract.
6. a declaration by the candidate that, with regard to its technical competence and/or financial and economic capacity, it is willing to undergo an audit lasting no more than one day and conducted by an auditor appointed by Recupel. If the candidate intends to engage subcontractors, it must demonstrate that they are also willing to undergo such an audit.